

To: Zachmann, Bill[Zachmann.Bill@epa.gov]
Cc: Murchie, Peter[Murchie.Peter@epa.gov]
From: Chang, Lisa
Sent: Fri 1/8/2016 9:44:26 PM
Subject: RE: Draft Administrator briefing ready for internal review

Hi Bill,

You are a really conscientious editor and I would welcome your help! However, I think on this, since it's now in Cindy and Marianne's hands, it's best to let them work on it. They may turn it back to us with a request for final tweaks (or wholesale re-write, who knows). So let's sit tight until we hear from them.

Thank you,

Lisa

From: Zachmann, Bill
Sent: Friday, January 08, 2016 11:29 AM
To: Chang, Lisa <Chang.Lisa@epa.gov>
Cc: Murchie, Peter <Murchie.Peter@epa.gov>
Subject: RE: Draft Administrator briefing ready for internal review

Great work on this Lisa for bringing it across finish line #1 from many contributors and get to Cindy et. al. 'on time'.

In the text there are just a few verb/noun possession mismatches (plural should be singular or vice versa).

Does Cindy/team read and edit for same? Suspect so, but if you want, I can give it a quick, non-content changing review, for the three or less places I observed.

Not a big deal either way, Have a great weekend, see you/gang on Monday.

Bill Zachmann

Grants Project Officer-Puget Sound Team

Environmental Protection Agency - Region 10 - Office of Water and Watersheds

Washington Operations Office - 300 Desmond Dr. SE - Suite 102, Lacey, WA 98503

Desk: 360-753-9543

Cell: Ex. 6 - Personal Privacy

From: Chang, Lisa

Sent: Thursday, January 07, 2016 3:40 PM

To: Schuster, Cindy <Schuster.Cindy@epa.gov>

Cc: Opalski, Dan <Opalski.Dan@epa.gov>; Murchie, Peter <Murchie.Peter@epa.gov>;
Edmondson, Lucy <Edmondson.Lucy@epa.gov>; Zachmann, Bill <Zachmann.Bill@epa.gov>;
Rylko, Michael <Rylko.Michael@epa.gov>; Holsman, Marianne
<Holsman.Marianne@epa.gov>

Subject: Draft Administrator briefing ready for internal review

Importance: High

Hi all,

Here is a draft Puget Sound briefing for the Administrator that can be run through the R10 review process. Sorry this is getting to you so late in the day, Cindy – I am cc-ing Marianne here too, in case this is too late for you to move it forward before leaving today. Here is a quick summary of how I addressed major comments – commenter name followed by my response below:

1) Joel Beauvais – move some of the framing information to be more up front in the document. Discussed this with Cindy – we were told to follow a common format for these

briefings, Key Messages/Background/Possible Q&A. To address Joel's comment, I changed the title to help frame the briefing but didn't change the basic structure.

2) Lucy – remove background bullet on WA CAFO permit and Whatsupstream because separate briefing paper was provided on former and latter covered in Q&A. Lucy – I tried to shorten these a lot but retained them and referred to the separate briefing and the later Q&A. I thought a quick summation as background might be helpful. Does the new version work?

3) Joel Beauvais – too detailed and long. I consolidated information in the “key messages” section and trimmed throughout, but it could still use some editing down, particularly Q&A #3 on Whatsupstream.com. Cindy and I discussed this a bit, though, and feel that it is important to include a reasonable amount of detail in the latter portions of the paper so it is there in case questions come up.

So here you are, Cindy and Marianne, please let me know what else you need.

Lisa